



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**RAJEEV GANDHI GOVT.COLLEGE, SIMGA,
DIST.BALODABAZAR-BHATAPARA,CHHATTISGARH**

RAJEEV GANDHI GOVERNMENT COLLEGE , SIMGA NEAR GARDEN,
KACHLON ROAD SIMGA DIST. BALODABAZAR, BHATAPARA
493101

www.govtcollegesimga.ac.in

SSR SUBMITTED DATE: 11-12-2021

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our College was established in 1989 ,run by the Department of Higher Education and recognized under 2 (F) and 12 (B) and is affiliated to Pt. Ravishankar Shukla University , Raipur.The college is located at the brim of village Simga and Khandwa,1.5 Kms away from the Bus stand Simga,14 Kms from railway station Tilda and is spread over an extensive area of 15 Acres.The college has dedicated and efficient staff along with a big Infrastructural and all necessary facilities for the students like ventilated and well lit Classrooms,Smart class Room , Library ,Playground,Girls Common Room, separate washrooms for boys and Girls , Stage for cultural performances ,courtyard etc .Although our library is not yet automated but we intend to make it automated very soon.

Our college has adopted student centric methods employing experiential, participative and problem solving learning approach through seminars, field and industry visits. Along with tradition methods we use ICT based Teaching and online resources Our college champs has facilities like Wi-Fi and well equipped labs for practical work.) A total of 902 students were enrolled in the session 2020-21. for various programmes.

The college has young faculty and striving to promote research culture. It encourages its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers.

The college organizes regular community outreach programs for the all-development of students.

Students of theCollege, Simga who are eligible are provided maximum number of scholarships under various scholarship schemes of the government.

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government.The College has a functional and active I.Q.A.C Cell and various committees who work under the guidance of the principal for conduction of activities.

Our college has its distinctiveness being located in rural area and having poor and reserved category students as the majority hence we have adopted the Best Practices of Pratibha Samman –To encourage the meritorious students by giving them cash prizes and Special Classes for the Slow learners to bring them at par with other students.

Vision

To Empower the Rural youth by making them economically independent and socially aware.

Ours is a college situated in Rural area and most of the students hail from economically weak background, hence education or attainment of a Degree for them is a medium to earn their living and to become economically independent.We, in the college try to furnish the youth with some necessary skills like Communication , IT Skills physical fitness skills and Information about various careers which will help them to find a place for themselves in job market. In addition to these we also try to make them

socially aware by various interactions and Talks on concurrent issues and development of various social and moral values through various programmes.

Mission

1. To equip the underprivileged students from the rural/urban areas to meet the challenges of education, work and life.
2. To develop human potential to its fullest extent so that intellectual Capacity of gifted students can emerge to its fullest .
3. To provide quality-based and value-oriented education to the students
4. Development of leadership quality of the students along with their overall development.
5. Try to transform lives and build communities with improved society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college has its own building and situated on walking distance from State Highway.
2. College offers UG programme like B.A, B.Sc.,and B.Com and PG courses in Hindi and Political Science.
3. College focuses on the overall development of the students by exposing them various curricular, co-curricular and extra-curricular activities.
- 4.The college library has reading space with browsing facility..
5. Approximately 70% students obtaining a scholarship which is very helpful for economically backward students.
6. Rural youth actively takes parts in various sports activities within and outside the campus.
- 7.The college has transparent mechanism and dedicated team for handling any kind of student grievances.
8. It has functional Red Ribbon Club and NSS unit.
- 9 The college has CCTV surveillance and canteen facility.9. Huge Green Campus leading to a clean environment and fresh air.
10. Computer lab with LAN facilities.

Institutional Weakness

1. The Library of the Institution is not automated.
2. Lack of Classrooms for Teaching..
3. No Auditorium for organisation of Cultural and Literary Events.
4. Lack of funds for Research..

Institutional Opportunity

1. Subscription of N-List is an opportunity to access the wide pool of open E-Resources.
2. Large and well placed Alumini who can help in the development of the college in many ways.
- 3.State government is providing free books (Book Bank) to SC/ST/BPL students and free stationary for SC/ST students .
4. College has a total area of 15 acres out of which there is lot of open and unused land where new academic block/Hostel etc can be constructed to offer new programme and courses.

Institutional Challenge

1. Large Number of Vacant Faculty,Technical and Non Technical Positions.
- 2 . Students teacher ratio is high.
3. Low sanctioned post with reference to programes.
4. Majority of the students belong to educationally and economically backward families. Their assimilation level is quite low and educational background is very poor ,hence it is very challenging for the faculty to prepare them for competitive world.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Rajeev Gandhi covt. College Simga is an affiliated college to Pt. Ravi Shankar Shukla University, Raipur. The institute follows syllabus as prescribed by the affiliating university for various programmes and courses. It does not offer the CBCS course but the students have a choice between subjects as prescribed by the university. The college has a continuous process of academic evaluation of the students through Unit Tests and Quarterly and Pre final Exams, assignments, and project-works (Environmental Science).. The academic calendar prescribed by the Dept. of Higher Education, is strictly adhered to for teaching, assessment,sports and other activities in the college.

Teaching-learning and Evaluation

Our college explores creative and innovative pedagogies to shape the mind of its Student and nurture higher thinking skills which develops the scientific approach. Our college has adopted student centric methods employing experiential, participative and problem solving learning approach through seminars, field and industry visits. Along with tradition methods we use ICT based Teaching and online resources like you tube, and other educational online platforms. Our college champs has facilities like Wi-Fi and well equipped labs for practical work.

A total of 902 students were enrolled in the session 2020-21 for various programmed. The admissions given to the students were as per the reservation policy laid down by the Govt. of Chhattisgarh. The college has the best practice of identifying slow learners through unit-tests and internal assessments and then helping them to improve their performance through Special classes and Tutorials. Advanced learners are motivated by giving them cash prizes to perform better still. The teaching is carried out using the blended mode of traditional Chalk and Talk Method and the use of ICT tools for Powerpoint Presentations, Video lectures etc. During the COIVD-19 pandemic the classes were conducted through Google meet. There is a Grievance Redressal Cell in the college to address the grievances of the students. The results of the college have shown an upward trend in the past few years and the number of Female students is also continuously increasing. The students are made aware of the course and programs outcomes as specified by the affiliating university through interaction, counseling and display on the website.

Research, Innovations and Extension

The college has young faculty and striving to promote research culture. It encourages its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers. Faculty member of Economics department has recently been recognized as research.

The college organizes regular community outreach programs for the all-development of students. The students are encouraged to participate in the NSS or Red Ribbon Activities. The extension activities organized in the institute like swachhta campaign, AIDS awareness, Traffic awareness, Environmental awareness (Every year planting of sapling), Fight against corruption, electoral awareness (SVEEP), people health awareness etc. are meant to promote social equality, gender sensitization, environmental awareness, health issues in addition to the development of the virtues of Brotherhood, Compassion and moral values.

Infrastructure and Learning Resources

Our College was established in 1989, run by the Department of Higher Education and recognized under 2 (F) and 12 (B) and is affiliated to Pt. Ravishankar Shukla University, Raipur. The college is located at the brim of village Simga and Khandwa, 1.5 Kms away from the Bus stand Simga, 14 Kms from railway station Tilda and is spread over an extensive area of 15 Acres. The college has dedicated and efficient staff along with a big Infrastructural built up of 1458 Sq. Feet and all necessary facilities for the students like properly ventilated and lit Classrooms, A Smart class Room, Big Library with a total of books, Playground, Girls Common Room and separate washrooms for boys and Girls. We also have a Canteen, Cycle stand, WiFi facilities, a big Stage for cultural performances and a huge courtyard, Rain water harvesting indigenous unit and Bio Degradable waste

pits in the institution. Although our library is not yet automated but we intend to make it automated very soon. The Library has a computer and internet connection and we have also attained the subscription of N-List through which the teachers and the students can know access the E-Resources. There is a Computer Lab with 20 computers working on LAN connectivity. To enhance the security entire college under 24×7 CCTV surveillance. To lower electricity consumption, LED as a lighting source used in the rooms. The college has been providing safe drinking water facility through installation of 2 Water Filters and also developed a green campus to enhance CO2 absorption signifying commitment to environmental conservation

Student Support and Progression

Students admitted in Rajiv Gandhi Government College, Simga who are eligible are provided maximum number of scholarships under various scholarship schemes of the government, including post matriculation, BPL, NSP. This not only provides them with financial support but also helps them move towards higher education.

For the development of various skills, quality information is provided to the students in the college from time to time in the form of language and communication skills, life skills, yoga, physical health and hygiene. The college conducts various Cultural, Literary, sports and co-curricular activities in addition to extension activities which provide a platform to the students, so that there can be all-round development of the students in addition to academic advancement.

Since our college was the only Govt. College in the area for many years so we can boast of a long list of well placed Alumni in various government jobs and Political parties. The Alumni visit the college frequently on various occasions and also try to solve the various problems of the college. Alumni of the college Dr. Dinesh Upadhyay and Kumari Payal Sharma are doing work of education charity by sparing time for the college students. Many of noteworthy Alumni of the college like Nagar Panchayat President Shri Bhagwat Prasad Sonkar, Nagar Panchayat Vice President and Chairman of the Janbhagidari committee of the college- Shri Avinash Das are doing social service by directly connecting with the public and serving the community.

Governance, Leadership and Management

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college is at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/ Coordinator of various departments, librarian, office staff and janbhagidhari funded staff. The Budget allocation to college made by state government/District Administration (Sometimes) / Janbhagidhari samiti which is disbursed by the principal in consultation with IQAC member to different department/committee for purchasing of books, equipment's and other necessary expenditure. The academic and co-curricular activities are main concern of the college which looks after by different faculty member of concerned subjects. The sports activity is run by under guidance of sports in-charge, library is run by librarian. So in a nut shell college affairs are looked after by various committees. The college is always striving for improving academic quality, infrastructure up- gradation and opening of new programme to accommodate ever number of increasing number of students with their holistic development. The welfare measures for teaching and non-teaching staff are availed according to state government directives. The performance appraisal for teaching and non-teaching staff submitted to department of higher education every year after opinion mark by

head of the institution. The college has well established IQAC which actively takes part in developmental decision of the college including academics and infrastructural needs. The IQAC takes feedback from all stakeholders upholding the principle of quality improvement and assurance .Thus IQAC also convenes the meeting with different department/stakeholders and assess their progress. The college has systematic organizational structure to manage the function of the college.

Institutional Values and Best Practices

The institution is much concerned about gender equity and environmental issues. To address the concern college conducts programmes on educating girl child, woman legal Rights .The college also has a committee against sexual Harassment ,an anti-ragging committee to look after different gender related issues. We have an extensive green campus with about 450 trees and shrubs- many shade bearing trees,Flowering plants like Neem, Badam ,Sheesham,Khamhaar,Karanj,Guava,Mango,Amaltaas,Ashok etc and many fruiting trees also in the campus. Students are sensitized towards energy conservation, emphasis on use of renewal energy, waste management and sustainable development. Our college using the energy efficient electronic gadget like LED bulbs, LCD screen, computer, laptops and overhead projector etc to save electricity consumption. Cleanliness and awareness drive is conducted not only in the campus but outside the campus in adopted village too. Our college premise is plastic/polythene free and no smoking zone. Staff and students are encouraged to come to college by bicycle or public transport or if distance is far then use Vehicle pool. The college teacher and the students follows the code of professional ethics issued by UGC and state Government. Celebration of important days like Human Rights Day, Aids Day, World Health Day and organizing anniversaries of great personalities like Mahatma Gandhi, Swami Vivekananda Jayanti etc is the routine practice in the college. Our college has its distinctiveness being located in rural area and having poor and reserved category students as the majority hence we have adopted the Best Practices of Pratibha Samman –To encourage the meritorious students by giving them cash prizes and Special Classes for the Slow learners to bring them at par with other students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJEEV GANDHI GOVT.COLLEGE, SIMGA, D IST.BALODABAZAR- BHATAPARA,CHHATTISGARH
Address	Rajeev Gandhi Government College , Simga Near Garden, Kachlon Road Simga Dist. Balodabazar, Bhatapara
City	Simga
State	Chhattisgarh
Pin	493101
Website	www.govtcollegesimga.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Meena Meshram	07726-7470607010	7470607010	07726-27423 4	rg.govtcollege.sim ga@gmail.com
IQAC / CIQA coordinator	Preeta Lall	07726-9425207299	7987823073	-	preeta_802@yahoo .co.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	29-09-1989
--------------------------------------	------------

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-02-2000	View Document
12B of UGC	18-02-2000	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rajeev Gandhi Government College , Simga Near Garden, Kachlon Road Simga Dist. Balodabazar, Bhatapara	Rural	15	1458

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Biology	36	Higher Secondary	Hindi	70	68
UG	BSc,Mathematics	36	Higher Secondary	Hindi	50	24
UG	BA,Hindi	36	Higher Secondary	Hindi	160	0
UG	BA,Hindi	36	Higher Secondary	Hindi	160	1
UG	BA,Hindi	36	Higher Secondary	Hindi	160	0
UG	BA,Hindi	36	Higher Secondary	Hindi	160	116
UG	BA,Political Science	36	Higher Secondary	Hindi	160	5
UG	BA,Political Science	36	Higher Secondary	Hindi	160	21
UG	BA,Political Science	36	Higher Secondary	Hindi	160	0
UG	BA,Sociology	36	Higher Secondary	Hindi	160	6
UG	BA,Sociology	36	Higher Secondary	Hindi	160	1
UG	BA,Sociology	36	Higher	Hindi	160	0

	y		Secondary			
UG	BA,Economics	36	Higher Secondary	Hindi	160	5
UG	BA,Economics	36	Higher Secondary	Hindi	160	1
UG	BA,Economics	36	Higher Secondary	Hindi	160	3
UG	BA,English Lit	36	Higher Secondary	Hindi	160	0
UG	BA,English Lit	36	Higher Secondary	Hindi	160	1
UG	BA,History	36	Higher Secondary	Hindi	160	0
UG	BA,History	36	Higher Secondary	Hindi	160	0
UG	BCom,Commerce	36	Higher Secondary	Hindi	40	40
PG	MA,Hindi	24	Graduation	Hindi	20	20
PG	MA,Political Science	24	Graduation	Hindi	25	20
PG Diploma recognised by statutory authority including university	PGDCA,Computer	12	Graduation	Hindi	40	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				0				15			
Recruited	0	0	0	0	0	0	0	0	3	2	0	5
Yet to Recruit	2				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	2				0				11			
Recruited	1	1	0	2	0	0	0	0	3	8	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	5	1	0	6
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	4	0	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		4	9	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of RAJEEV GANDHI GOVT.COLLEGE, SIMGA, DIST.BALODABAZAR-
BHATAPARA,CHHATTISGARH

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	4	0	0	0	4
	Female	2	0	0	0	2
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	8	0	0	0	8
	Female	4	0	0	0	4
	Others	0	0	0	0	0
PG	Male	24	0	0	0	24
	Female	49	1	0	0	50
	Others	0	0	0	0	0
UG	Male	326	0	0	0	326
	Female	482	2	0	0	484
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	101	105	119	83
	Female	92	116	125	118
	Others	0	0	0	0
ST	Male	15	12	13	12
	Female	14	20	25	22
	Others	0	0	0	0
OBC	Male	192	212	289	245
	Female	137	232	282	305
	Others	0	0	0	0
General	Male	20	10	16	12
	Female	26	43	50	40
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		597	750	919	837

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Rajeev Gandhi Govt. College, Simga is a college offering Multidisciplinary courses in Science, Arts and Commerce at the Graduation Level. Post Graduate classes are conducted in Political Science and Hindi Literature. Diploma Courses - P.G.D.C.A and D.C.A in are conducted on Self Financing basis by the Computer Department. The students get an option to choose from a varied range of courses according to their choice and need.
2. Academic bank of credits (ABC):	The College is right now functioning on the pattern of offering graduate level courses in Arts, Science and Commerce ,P.G courses in Political Science and Hindi Literature and Diploma courses of P.G.D.C.A

	<p>and D.C.A on Self financing basis. The New pattern of education offering choice to students to choose from different subjects and ABC is not yet adopted. Since ours is a Govt. Institution so we are awaiting instructions from the Dept. of Higher education in this regard.</p>
3. Skill development:	<p>The College has students coming from rural background and low financial status. The purpose of obtaining education for them is not only to attain knowledge about various subjects but also to equip them with necessary skills for the future. The college therefore focuses on various skill development programmes like Communication skills, Tally, Computer Literacy, Mushroom cultivation, Yoga, Language skills etc which polish the personality of students and also prepares them to enter the job market as deserving candidates for various jobs.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>We in our College adopt teaching in bilingual system. Since students mostly understand Hindi, it is preferably adopted as a medium of teaching. Due to the onset of Corona Online teaching was adopted in various classes as per the directives by the Dept. of Higher Education. Programmes pertaining to moral values, Cultural reflections are organized from time to time.</p>
5. Focus on Outcome based education (OBE):	<p>Diploma courses of P.G.D.C.A and D.C.A are outcome based cause students who are pass outs from these courses not only get computer proficiency but also develop potential for jobs in various fields. Chhattisgarh being a business hub of adjoining 6 states and a fast developing state opportunities of job in IT field are varied and diverse.</p>
6. Distance education/online education:	<p>Rajeev Gandhi Govt. College, Simga has a branch of Pt. Sundar Lal Sharma Open University distance education, which was established in 2016. Various courses like Arts, English, Hindi, Library Science, Public Administration, D.C.A, P.G.D.C.A, B.C.A, B.Sc., Mathematics, Jyotish Shastra, Yoga etc. are conducted here. A total of 207 students were enrolled in 2021.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	6	5
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	24	24	22	21

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
902	837	919	750	597
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
295	295	295	222	195

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
260	305	362	212	135

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	20	19	17

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	18	18	15

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
296160	0	3440	204237	134147

4.3

Number of Computers

Response: 28

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Rajeev Gandhi Government College, Simga is affiliated to Pt. Ravishankar Shukla University, Raipur and it follows the university prescribed curriculum. Each department takes care of implementation of prescribed curricula. Various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

An Annual Academic Calendar is provided by the Department of Higher education Chhattisgarh prior to the commencement of academic year. Besides this the college also prepares its own academic calendar which works in harmony with affiliating university and Department of Higher education. This calendar specifies available dates for carrying out significant academic, co-curricular and extra- curricular activities to ensure proper teaching learning process .

The course and work load of each department is allotted to concerned faculty on the basis of their competency, specialization, expertise and interest. The syllabus of each course is made also displayed on the college website.

Time-table is prepared by the Time table committee before the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of university

semester/ annual exam. The Time table is also displayed on the notice board and on college website.

Each faculty makes the lesson plan and maintains the teaching diary mentioning the course covered each day in the class. So that they keep track to cover the syllabus in time.

Wherever possible conventional class room is mixed with reasonable use of ICT to make teaching learning process more efficient and student centric. Due to the Corona Pandemic, physical teaching was not possible so the faculty was instructed to take hybrid classes. The college encourages experimental and participative learning for effective curriculum delivery and also guides students to use online sites to get relevant information. As per the directions of the principal , all the faculty members prepare and downloaded course material and modules for the topics on which there is available matter is insufficient. The principal assess

the quality of teaching through a vigilant inspection of class during lectures and verification of attendance and daily diary monthly and regulator interaction with students.

Besides the class room teaching the seminar, workshops , unit test, projects, field trips are helpful for effective delivery of curriculum.

The college library provides essential study material to the students.

Internal examinations like unit test, quarterly test, midterm tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum. On the basis of above test advanced learners and slow learners identified and teaching strategy decided accordingly. Advanced learners are given opportunities to solve more problems, expose them to more depth of the syllabus and for slow learner special classes are carried out. Extra classes are conducted if syllabus is not covered in prescribed time limit.

The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses, seminar/workshop etc to upgrade their skill for effective delivery of curriculum.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The syllabus of the different subjects is strictly adhered to and the teaching is carried out according to the academic calendar assigned by the university..In addition to the teaching work, different activities are also conducted from time to time for the overall development of the persona of students such as the activities of the sports department,Literary, Cultural and other Extension activities. Seminars are conducted only up to class level.Evaluation and assessment of the students is done by unit tests and quarterly exams, pre final exams etc. The teachers keep a record of their workdone in their Teaching diaries and this is monthly monitored by the Principal. In this way , not only the academic calendar is adhered to but timely implementation is also monitored.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 0</p>
--

<p>1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <table border="1"> <thead> <tr> <th>File Description</th> <th>Document</th> </tr> </thead> <tbody> <tr> <td>Institutional data in prescribed format</td> <td>View Document</td> </tr> </tbody> </table>	File Description	Document	Institutional data in prescribed format	View Document
File Description	Document			
Institutional data in prescribed format	View Document			

<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 2</p>

<p>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>02</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	02	0	0
2020-21	2019-20	2018-19	2017-18	2016-17						
0	0	02	0	0						

File Description	Document
List of Add on /Certificate programs	View Document
Link for Additional information	View Document

<p>1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>Response: 3.48</p>

<p>1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>56</td> <td>80</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	18	56	80	0	0
2020-21	2019-20	2018-19	2017-18	2016-17						
18	56	80	0	0						

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Talking about various contemporary cross cutting issues in our courses, students get comprehensive information about direct tax, indirect tax, GST etc in different sectors(salary business) through subject experts in Economics. Cross cutting issues in B.A Part 1 at the undergraduate level in college like status of women, marriage, sati system, cast system, slavery purdah system ,devadasi system, caste system, slavery, Social solidarity, suicide, are taught in Sociology. Issues like population, natural resources, land water, forests ,problem of over employment and poverty, inequality, rising price, consumer surplus etc form part of curriculum of Economics.Citizenship ,Rights and duties ,Development of Indian constitution central administration state administration etc are part of Political Science.

Topics such as the concept of socialization the role of women in the political process, caste system in India, family, family marriage , Dowry, domestic violence, divorce problem of elderly and corruption, youth unrest, suicide, terrorism, crime in India, drug, addition beggary form part of B.A Part two Syllabus.

In B.A Part-3 Cross-cutting issues like population, poverty, population problem, environment, linkage environment, linkage, environments as a public good, human rights approach to environmental problem valuation of damage land, water, air forest, fundamental duties and fundamental officers, casteism, Gender Issues, communalism, are provided.

In B.Sc course cross-cutting issues like properties of matter , viruses, bacteria, fungi plant used and uses , economically important plants etc are taught.

In B.Com courses cross-cutting issues like Communication and writing, skill, consumer protection, Salary, Privatization, liberalization, globalization, budget, audit, money market, marketing, business selling, product price, distribution, transportations, warehousing promotions etc are taught.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 70.17

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	4

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 50

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 451

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 78.87

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
902	837	919	750	597

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1130	1130	1090	910	810

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 49.68

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
138	146	147	111	102

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Our classes occupy a wide mix of students from this region mostly not proficient in English, hailing from different religions and different economic levels. Most of the enrolled students are fundamentally very weak. Thus the college takes special care to identify the advanced learner and slow learners through continuous internal examination like unit test, quarterly test, and Midterm test are conducted. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner **Special classes** are carried out for better understanding of concepts and provides them conducive environment of learning. Advanced learners are provided with extra study material and tutorial session. Therefore a **counselling session** is organized by faculty members before the commencement of programs to make the students well informed regarding their strength and weaknesses. This counseling session equip them regarding their goals and objective, code of conduct, curriculum structure, attendance requirement, evaluation pattern and career option etc. When the classes begin first few lectures are organized to make them aware regarding course outcome

Performance and progress of the every student is monitored by teacher during the class test and feedback is provided. On and off the college organizes **motivational talks** by the eminent personalities to deliver motivational talk and share the success stories to the students. If needed **syllabus revision** and **doubt** clearing classes are organized.

File Description	Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 50:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh. The college is striving to provide conducive environment for holistic development to its students. Therefore plausible steps are implemented under the guidance of Principal and IQAC committee for effective teaching learning process. Every faculty member put the effort to make their lecture session interactive, encouraging students to ask questions to ensure whether they have understood the subject issue. Besides this many other learner-centric methods followed such as:

Practicals: In science stream the mode of teaching is both theory and practicals. Teachers demonstrate and students perform practicals in the laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals. The summative assessment ensures the end outcome of performance.

Project Writing:- First year students of all the streams undertake projects in Environmental Science. This facilitates experiential as well as participative learning.

Assignments:- Students are assigned course related topics to work on in P.G classes. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Classroom Presentation: - Before the submission of assignments students are asked to present their material in front of fellow students and share what they have learned from it. In this process they are taking the other questions also and as a result get deep understanding of the topic.

Quiz and Debates:- Time to time debate, quiz, seminar are held on the relevant topics which helpful for all round development of students.

Engaging students in community based activities and service: –Learning Projects: With the help of NSS volunteers, Swatch Bharat Mission, Traffic Awareness, AIDS awareness campaign, planting of sapling, Benefits of Yoga, Curse of Dowry and addiction and vaccination programs etc. are propagated to the villages. So they are getting the chance to learn how valuable and fulfilling it can be given back to others. The college also has an active Red Ribbon Club for spreading awareness about Blood donation, AIDS and other relevant social issues.

Leadership skills:- To inculcate leadership quality in students every year students of UG/PG classes are elected/nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries and Class representatives and representatives of various councils of the college as per the directions issued by the University

Problem solving methodologies are intended to make the students take responsibilities, solve problems, resolve conflicts and find alternatives. It also helps to promote critical thinking, creativity and scientific temperament amongst students.

Participation in inter-college events and competitions such as debating and Youth Parliament competition etc also ensures the development of potential of students.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college encourages faculty to use ICT tools besides conventional teaching method of Chalk and Talk. The following innovative practices have been adopted for quality enhancement and student learning :-

1. Project works, study tours, field work, industrial tour are organized by the college to give students to know about real things.

- 2.The college encourages teaching as highly interactive where the students have discussions, raising questions and debating ideas are constantly encouraged. Faculty members use the overhead projector for demonstration of animations/power point presentation to facilitate the teaching learning.
- 3.For participative learning teachers are advised to organize class workshops, seminars, and paper presentation.
- 4.Faculty members motivate the students to go beyond the curriculum and explore their potential.
- 5.Faculty members provide extra study materials to students and their doubts are cleared in tutorial classes.
- 6.Teachers are encouraged to enrich and update their knowledge through FDP (Faculty development program including orientation Programmes and subject specific Refresher Programmes organized by UGC recognized universities and institutes. They are also availed opportunities for attending workshops, conferences and seminars.
- 7.The IQAC reviews the academic progress of every department and conduct the academic audits.

The IQAC encourages faculties to update their ICT skill by participating ICT workshops. and recommended setting up advanced ICT facilities for all the departments.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 69:1

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 107.11

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 29.02

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	6	7	5

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.78

2.4.3.1 Total experience of full-time teachers

Response: 50

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

For internal assessment the college takes class tests, unit tests, quarterly tests and Mid-term tests of the students. The programme schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated university. All the departments accordingly conduct all these tests .In PG programme each paper/course carries 20 marks for internal assessment and rest 80 marks by semester exam which is conducted by university. The method of internal assessment is communicated to students by faculty members to students. If students are unsatisfied with the marks secured by them then he/she can discuss with faculty and can plead for rechecking/ revaluation and can get photocopy of answer books. However In addition to this, the departments organize departmental seminars and paper presentation activities to assess the students' attainment and progression. Students are made aware of their progress. Their weaknesses are pointed out. Suggestions are given by faculty member how to improve their performance.

The students are assessed assigning them the tasks such as projects, home assignments, seminars, oral tests, weekend assignments, practical examinations, etc. In order to maintain transparency, answer sheets are given to students and their doubts are cleared if any. The students with poor performance are informed for the improvement, and are advised to join remedial coaching. The assessment of the students is done in the following ways –

Communication skill

Subject and practical knowledge

Confidence level· Independent learning

Competency

Use of content

Style of presentation

Interactive ability

Exploration ability

Attendance in theory and practical classes.

Behaviour in the class and campus.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The annual and semester exam related grievances come under jurisdiction of university. Grievance redressal cell of the university examination is in accordance to the university regulations in time-bound manner. Discrepancies in the university examination marks are to be rectified by the university through the principal.

To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams, etc. in classrooms and notice boards respectively. All the faculty members also inform students in their classrooms.

The university sends exam schedule to the college and the same is brought to the notice of the students. If the photocopy of the answer sheet is demanded, the same is provided to the students. If the demand is to reevaluate the answer sheet, the students get the paper reassessed.

If there is any change in marks, the same is conveyed to the students by the university and their mark sheets are amended. If any student has any problem or issue regarding examination or results, the college takes measures to help the students to resolve grievances transparently and fairly.

The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Academic plan of an institute increasingly includes the learning outcomes that apply across the programmes of study. The programmes offered by the college are uploaded on college website. The college, communicates the programme specific and course specific objectives and outcome to students, parents, teachers and different stakeholders. For fresher (new entrants) the programme and course objectives are communicated through the website and prospectus and counselling at the time of admission. Programme specific and course specific outcomes are displayed on website. The teacher also introduces the students to the specific areas of which they are going to gain knowledge and the resultant outcomes. The teachers of every department instruct the student in the class room about programme and course outcome, what they are supposed to obtain. If any doubt still remains then it is clarified by the teachers.

The subject teachers communicate the students about the Course Outcomes and Program Outcomes in the beginning of the session. Course outcomes are mentioned in the printed syllabus and also available on the college website.

The College offers broad range of programs that enable a student to acquire skills, knowledge, abilities and attributes. This prepares a student to be ready for job market upon graduation from the institute. The institute offers graduate programs in Commerce, Arts, and Science (Mathematics, Physics, Chemistry,

Botany, Zoology) and Post-Graduate programs in Hindi Literature and Political Science, PGDCA. and D.C.A.

Mechanism for Communication of program outcomes:

The student is provided counseling at the time of admission as per the need. The college organizes an orientation program at the start of the session which provides a brief outline of what can be expected in various under graduate and post graduate programs. Students are given opportunity to interact with the alumni of the institute that shed light on the probable outcomes and opportunities associated with various degree and diploma programs.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college adopts the following methods to evaluate the Program outcomes and course outcomes:

- The college analyzes all the academic results displayed on website of the Institution through a link to the Pt. Ravishankar Shukla University, Raipur. As a result all stakeholders able to know program outcome and possible improvements are made.
- The college uses class/unit test and semester/annual examination method to measure the attainment of program specific, course outcomes. Unit tests, monthly tests, quarterly, half yearly and pre final examinations are taken according to the schedule set by the university/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers so that they can perform better next time. They are suggested as to how they can improve writing their answers to any questions. The answer books of the students are valued and marks are given. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students.
- Class tests are arranged so that the students gain confidence in the relevant subject. The weaker areas are identified and the individual problems and shortcomings are discussed with the respective student. In some departments, faculty members take responsibility of particular students to support them in a continuous manner. The subjects in which the student seems to lag behind are taken for special classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them progress in studies.
- Alumni meeting is organized time to time to discuss about academic improvement and progress of students. In this way an effort is made to evaluate the Programme and Course outcomes.

2.6.3 Average pass percentage of Students during last five years

Response: 89.37

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
232	188	206	176	119

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
232	238	257	183	130

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.56

3.1.2.1 Number of teachers recognized as research guides

Response: 01

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The Institution tries to create an ecosystem for innovations and transfer of knowledge by offering a conducive environment for Assimilation of knowledge and Creative thinking. Students of N.S.S are taught to apply problem solving skills to find solutions to the problem of villagers in the special camps organized in the adopted village. Various skill development programmes are organized in the institution from time to time like Mushroom Cultivation, Model exhibitions, Basic Electronics, Visit to Tissue culture lab, Lecture on Computer Hardware and Networking etc . The students not only learn the technical details of the topics but also get to know how to use the knowledge in a practical way. Interactive sessions through Seminars and class discussions prepare the students to develop logical thinking and creative ability, thereby preparing a base for Innovations.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years	
Response: 0	
3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
3.3.1.2 Number of teachers recognized as guides during the last five years	
Response: 01	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years				
Response: 0.48				
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
2	1	3	1	2
File Description		Document		
List of research papers by title, author, department, name and year of publication		View Document		

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years
Response: 0
3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Various extension activities are organized in the college and adopted village khandwa for the overall development of the personality of the students. Involvement with the community not only makes the students aware of their problems but also inculcates problem solving and critical thinking. Some of the Extension activities conducted out by the college are listed as under :-

1. Blood Donation camps- Blood donation camp organized by Red-Cross.
2. Tree Plantation programme- These programme are regularly organized by the N.S.S unit of the college.
3. Traffic control campaign- The students of the NSS unit have volunteered to help the city traffic police for traffic control.
4. Volunteer activity- The volunteer of NSS have participated in big events organized at various levels.
5. SVEEP Awareness programme for participative democracy in the system - systematic voters educational and electoral plan for simga is being conducted and managed by the college under supervision of district Electoral officers. Rallies, Street plays, various competitions like rangoli poster, debates quize and competitions that focus and motivate the young are regularly organized in the college.
6. Anti Plastic drive is Organized by the NSS unit where all the students were made conscious about the hazards of the use of plastic materials, like plastic carrybags.
7. Swacch Bharat Abhiyan- Under this programme the students of NSS unit of the college have organized cleanliness drive at PTRSU, Raipur.
8. Human Rights Lecture- lecture on human rights have been organized by the college in which students were made aware of human rights.
9. Anti- Smokinng lecture- Anti- smoking lecture done by this college , in which students were made aware about the ill effects of smoking. In this way many such programmes are regularly organized for holistic development of the students.

File Description	Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 38

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	7	6	12	10

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 24.59

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	146	181	346	217

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is located in village Khandwa, Simga Distt. Balodabazar - Bhatapara, which is located 02 km away from Simga bus stand and 15 km from Railway Station Tilda. The college is spread over an area of 6.070 hectare.

The Institute has a well organized, magnificent building symbolizing grander of the institute. This building covers a total areas of 1458 Sq. M (Constructed Area) 4524 Sq.mts (S.B). It is a double storied planned structure along with a central tower standing up to the height of 13 meters. There are 13 lecture halls and 05 laboratories. The other amenities comprise of center library, playground, girls common room, cycle stand and student activity room.

Physical facilities

Institute has infrastructure that facilitates teaching and learning .Institution has policy to provide enough space for teaching , lab work and other co-curricular activities for students and staff. Classrooms are well equipped to cater to the student strength and labs are very well facilitated to give student state of art know how and develop scientific temperament. College also has enough space to develop indoor and outdoor sports facilities.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has :-

(A) Space for Curricular and co-curricular activities, classrooms, technology enabled learning spaces, a seminar hall, space for special classes, laboratories, specialized facilities and equipment for teaching, learning etc.

(B) There is space for Extra curricular activities, sports - outdoor and indoor games hall, NSS cultural activities, public speaking communication skills development yoga health and hygiene.

Sports – There are various competition in sports like volley ball,Athletics and cricket every year.

Outdoor and indoor games – College has enough space for facilities regarding indoor and outdoor games.

Cultural activities – Annual function and cultural competitions are organized regularly in the college.

NSS – About 100 students are involved in various activities like social service, tree plantation, social awareness drives etc.

Public speaking – There are various academic competitions like allocation, speech, extempore which groom the students for public speaking .Students also prepare topics of their subjects and present them before the class.

Communication skills – Students are taught grammar and language details and two way communication skills. It is enhanced by various in class and inter class seminars.Many programmes of Communication skills are also organized in the college.

Yoga health and Hygiene - students are made aware of importance of Yoga practices and time to time various workshops and awareness programmes are also organized.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 14

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 83.88

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
296160	0	3440	228582	144154

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

<p>4.2.1 Library is automated using Integrated Library Management System (ILMS)</p> <p>Response:</p> <p>Right now the Library of Rajiv Gandhi Government College, Simga is not yet automated but we intend to do it at the earliast .The work of library automation is in progress in Rajiv Gandhi Government College, Simga. In this context, N-list subscriptions has been taken for the library by which the Teachers and the students will have access to the E-Resources worldwide. There is a huge collection of books in the library. About 13767 books related to the curriculum of various subjects of the students are available in the library, Mrs. Anila Sharma is working on the post of librarian. In Future we will be updating the facilities of the Library using Library Automation Software.</p>
--

<p>4.2.2 The institution has subscription for the following e-resources</p> <ol style="list-style-type: none"> 1.e-journals 2.e-ShodhSindhu 3.Shodhganga Membership 4.e-books 5.Databases 6.Remote access to e-resources <p>Response: D. Any 1 of the above</p>

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

<p>4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>Response: 109030.6</p>
<p>4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)</p>

2020-21	2019-20	2018-19	2017-18	2016-17
103771.00	3772.00	115308.00	129514.00	192788

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 17.93

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 165

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT facilities :- This college is totally technology enabled. There is 24x7 internet and Wi-Fi connection available for the staff and students. There is one LCD projector, audio, and video facilities, microphones, speakers and amplifiers. All these resources are well utilized to make teaching-learning meaningful.

The available facilities in the college are as follows-

Digital library:- There is one computer available for the student-teachers to access to electronic resources in the library which also internet and Wi-Fi connection for the staff and students.

Computer lab:- There is a well furnished Computer Lab with a server and 19 systems with high configuration and LAN connection. Headphones, interactive board with LCD projector and internet Wi-Fi connection.

Smart classroom:- Smart classroom has L.C.D Projector, interactive board, Audio System and internet

connectivity .

CCTV (closed circuit television):- There are 10 CCTV cameras are currently being use to monitor the college. All the activities are captured by the CCTV monitored by the principal.

Biometric device:- There is one biometric device which monitors the attendance of all the staff member of our college. This biometric device is a security identification and authentication device.,which access control systems record biological data from human beings,.,This device has inbuilt scanners like Finger Print Scanner which collects this entire data and stores it.

Wi-Fi:- Wi-Fi is the wireless technology used to connect computers, tablets, smart phones and other devices to the internet. Our college campus has Wi-Fi facility with 18mbps bandwidth, and 300 GB data .

Accessibility:- The staff and student-teachers have an access to internet and Wi-Fi connection. used for curricular and co-curricular activities like power point preparation, seminars and assignment etc.

The Computer Lab of the college has 20 thinkline computers. There are 05 Printers, 02 Scanners 03 External Hard discs and 05 pen drives to fulfill our needs. Wi-Fi facilities were installed for the first time in July 2016 by Chhattisgarh InfoTech promotion society CHIPs which is no longer operational.

A WLL Broadband connection -Go Green plan was allotted from BSNL under NMEICT to provide internet connection but this too is not working due to technical issues.. **Right now Wi Fi facility is installed from Airtel since August 2021 with speed of 20 mbps and 200 GB Data limit per day .Service Engineer on call facility is also available so we can access Internet round the clock now..**

The college is committed to upgrade it's IT infrastructure and associated facilities like new hardware and software for Library automation. **Recently we have also taken the subscription of N-List to access Web e- resources**

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 32:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 83.88

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
296160	0	3440	228582	144154

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Yes, there is a established system and procedure for maintaining and utilizing physical academic and support facilities at college. The instructions are clearly marked on the wall of the laboratories, labs and sports room. All the instructions are compiled in the form of rules conveyed to the students.

Few points regarding policy for maintaining and utilizing physical, academic and support facilities are as under :-

Maintenance of the college Building

1. A Building construction and maintenance committee has been constituted in the college under the supervision of the Principal to look after the maintenance of building and after infrastructure facilities.
2. Being a government college the maintenance of infrastructure and electric fitting is done by the Public Works Department (PWD). The maintenance and few construction proposals are forwarded to the PWD for the preparation of detailed estimate. After receiving detailed estimate it is forwarded to the department of Higher Education for funding and execution.
3. Minor maintenance works are done with funds from the Janbhagidari Samiti.
4. The college has appointed part time sweeper for maintaining cleanliness an dusting in our college

premises including classes laboratories library varandah, toilets store room etc.

5. The college has also appointed chowkidar to ensure security of the campus. He was also designated work of gardener during day time.

Maintenance of the Class rooms :-

There are 13 class rooms and a Smart Class Room in which classes are held from 11:00 to 05:10 PM. Regular cleaning is done by the sweeper. The students are motivated to throw refuses in dustbins and keep their classes clean and instill the habit of cleanliness in them. All the maintenance and repair works of building are done by PWD.

Maintenance of Laboratories :- There are 05 laboratories which are well equipped with the basic equipment facilities. The laboratory equipments are maintained by the concerning head of the department and technical staff due to lack of supporting staff. The students perform various experiments everyday under the supervision of concerning faculty.

Maintenance of IT Facility :- The Computers and their accessories are maintained by the supplier during the warranty period. Routine maintenance is done by the concerning office staff.

Maintenance of sports facility :- Facilities for class, carom, Badminton, volleyball track, Kho-kho, Cricket, Kabaddi, Race, High Jump, Long Jump and Gola fenk, Tawa fenk are available and open courtyard from 02:00-04:00 PM.

Maintenance of library facility :- The Library is comprised of issuing section and reading room facility. Librarian ensures the maintenance and functioning of library services through support of peon. An advisory committee suggests measures to improve the functioning of the library and also allocate funds for the purchase of books and journals.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 75.74

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
691	669	680	522	469

File Description

Document

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 75.74

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
691	669	680	522	469

File Description

Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 7.65

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
63	102	59	95	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0
File Description	Document			
Details of student placement during the last five years (Data Template)	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years	
Response: 78.08	
5.2.2.1 Number of outgoing student progression to higher education during last five years	
Response: 203	
File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)
Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has an active students Council which is constituted through election/ nomination of the students union. From the session 2014-15 to 2015-16 the student council was constituted through election as per recommendation of Lyndon Committee. Before 2014-15 and after 2017, the students Council were formed through the nomination procedure. Under this highest percentage of marks from the UG programmed is nominated as the President and Vice President. The post of Secretary and Joint Secretary are occupied by the student of second and first years on merit basis. The Student Council comprise of:

1. President
2. Vice President
3. Secretary
4. Joint Secretary

Apart from this, the class representative nominated/ elected are also part of the Student Council. Only the regular students are nominated to the council or allowed to fight the election. The term of the student Council shall commence on the date of its Constitution and end on 30th April of the academic session.

Objective of student Council:

The Student Council is constituted to promote and reinforce the democratic values and principle amongst the students and to educate them about their duties and rights in democracy:

- To give the student an opportunity to develop leadership qualities.
- To inculcate a spirit of discipline and also to foster brother hood.
- To promote respect for human rights and dignity for the individuals.
- To promote intellectual, social and cultural activities in the campus.
- To encourage participation in literary, cultural activities in the campus to bring out their leadership and creative talents.
- To nurture a congenial atmosphere of learning and teaching for the development of the institution.

The members of student union and alumnus have active representation in the academic bodies of the institution like Janbhagidari samiti,IQAC committee, cleanliness comities energy audit committee etc.

Students have active representation on academic and administration bodies and committies for the college:

Class committees –

All programmers have class committee for each course comprised of student members; along with faculty members. The class committee s provides feedback on all aspect of programmed.

Cultural and sports committees –

Students have strong representation in all cultural and sports activities helping in organization, management and participation.

Organization of special/social events:

Student provide great support in the administration and celebration of the teachers day, presenting cultural program, inter – university events, drama, festivals and manage the entire functioning and organizing extracurricular events and competition through the year.

Extension Activities :

The student Council also participates in the extension activities conducted by the NSS unit, Red Cross units.which include Plantation programmed, NSS Camp, Health Awareness Campaign, Cleanliness drive etc.

Thus the Student Council plays a key role in the academic, administrative, cultural activities of the college.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	18	16	15	19

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college rests on the rich history of the students success and glory. The Alumini association regularly meets and interacts with the management. Alumni association is not yet registered but the Alumni record is maintained by the college .The association came into existence on 1 November 2016. When 1st Alumni Meet was organized. The student was informed by phone and newspaper. So we had a very good attendance at Alumni Association Meet. 2nd Alumni Meet was organized on 21 January 2021 in which 45 Students participated.This provided a good platform to Connect with each other, share their ideas and provide feedback. Alumni Association's Chairman, Secretary, Treasurer etc were nominated in this meet. The Association has expanded and strengthened it with new enrollments .They also give their valuable suggestions for the betterment of college. Present Alumni committee members are:

Alumni Association

- President** - Smt. Rakhi bhosle
- Vice-president** - Shri Abhijit awasthi
- Secretary** - Ku. Kavita
- Joint Secretary** - Shri Neeraj Sharma
- Members** - **01. Shri Avinash das,**
02. Shri Sachin Jain,
03. Shri Ganga Prasad Ogre,
04. Shri Dinesh Upadhyay,
05. Shri Ajay Upadhyay,
06. Ku. Payal Sharma

Few Alumini are now placed in eminent places as follows -

S.N.	Name of Student	Study Period	Faculty	Present Profession
01.	Shri Bhagwat Prasad Sonkar	1989	Arts	President of Nagar Panchayat Simga
02.	Shri Avinash Das	1989	Arts	Vice-President of Nagar Panchayat Simga, Janbhagidari President of Rajiv Gandhi Govt. College simga
03.	Shri Dinesh Upadhyay	1999	Arts	Lecturer Govt. school Aurethi simga
04.	Shri Ajay Upadhyay	1995	Arts	Lecturer Govt. School Bansankra
05.	Shri Ashutosh sharma	1996	Science	PGT Govt. School Simga
06.	Shri Gurus Prasad Dewangan	2013	Arts	Civil Judge (Select 2019 batch)
07.	Shri Parikshit chaturvedi	1998	Science	Advocate
08.	Shri Kishor kumar Sharma	2015	Arts	C.G. Police Department
09.	Shri Dipak kumar Sen	2016	Arts	C.G. Police Department
10.	Shri Alam Mirza	2017	Arts	C.G. Police Department
11.	Shri Abhilash Choubey	2018	Arts	CSPDCL as Govt. Employee
12.	Shri Bhagwati Prasad Sahu	2013	Science	Asst. Prof. Mathematics (Select 2019 batch)

Although Alumni of this college haven't contributed financially but they helped the college by providing helping hands as invigilators for university exam, working as guest faculty in the same college. Providing guidance and notes for needy girls and boys in college.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

To Empower the Rural youth by making them economically independent and socially aware.

Mission

1. To equip the underprivileged students from the rural/urban areas to meet the challenges of education, work and life.
2. To develop human potential to its fullest extent so that intellectual Capacity of gifted students can emerge to its fullest .
3. To provide quality-based and value-oriented education to the students
4. Development of leadership quality of the students along with their overall development.
5. To transform lives and build communities with improved society.

The Reins of overall administration of the college is in hands of Principal, ours being a Govt. Institution regulated by the Department of Higher education of the state. In the college different committee are working for different purposes which are headed by faculty members. These committee play a major role in academic and administrative decision making after consultation with the head of institution. The college administration takes the decisions in accordance with the vision and mission of the college.

The college has its own campus of 15 acres and 1 decmil. The College building has ample space for office, classrooms, laboratory and open stage area.

When the College started it functioned from a small space of 01 room and **30** students to currently more than **902** students studying in the college across all streams- Arts, Science, Commerce and Computers. and 13 Classrooms and 1Smart Classroom.

In the beginning the college was offering only undergraduate programmes - B.A. and B.Sc. Post Graduate Programme in Hindi started in 2001 and Political Science started in 2016-17. B.Com. started in 2017-18 (Govt.)and P.G.D.C.A and D.C.A started on a self financing basis in 2017-18

All the classes have green board and there is also a smart class room where teachers teach using the latest ICT Technology.

There are sufficient Books in the Library used as a learning resource and books are added from time to

time whenever we receive grant from the Government.

Various Programmes are organized in the college pertaining to Communication skills, Career Guidance, General Knowledge and Leadership skills to develop the potential of the students.

Every academic year college organizes sports ,Literary and cultural competitions.

For holistic development of students NSS and Red Ribbon units are functional which aim at holistic development of the students.

The college has dedicated qualified faculty Members who work as role models of the youth, motivating them to seek excellence and preparing them for Job Markets.

To enhance security of college, the college is under persistent CCTV surveillance.

Thus the college is consistently striving for excellence in all arenas of higher education.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Ours, Being a government college is controlled by the Department of Higher Education Chhattisgarh. The major issues like transfer, posting, sanction of new post, commencement of new courses or programme, finance and infrastructure are decided and handled by the Department of Higher education. However the conduction of academic, co-curricular and extra-curricular activities is handled by the Principal with the help of different committees.

Moreover operational autonomy is provided to the individual departments. The departments decide on the workload, lecture schedule, field trips and educational tour and books to be purchased for the library The various committees are made in for implementation of various activities and Action plans. The progress is monitored and corrective measures are taken if needed. The different committees of the college and the IQAC include members from the teaching staff, non-teaching staff and students. Every stake holder of the college - teaching, non-teaching staff, students and representative take part in decision making at their own level in respective fields and responsibilities allotted. In the meeting of staff council all staff members have the freedom to give his or her opinion. . Meeting of the Staff Council is arranged at regular intervals to discuss the various affairs and matters of the college with a special emphasis and focus on improving the teaching and learning of the college The Principal is the Head of Office and takes the lead in the governance and management of the college. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. Decentralized and participatory management may be seen from the following:

1. Different Admission committees look after the admission to different classes.
2. The Departments plan and execute and effective delivery of the curriculum in the scheduled time.
3. Examination Committees for Annual and Semester Exams are formed which see that the Exams are conducted smoothly.
4. Cultural Committee ensures the proper conduction of various events and competitions from time to time and annually.
5. The College does not have a Regular Sports officer hence a Professor is made Incharge of the Sports events supported by a sports committee which ensures the responsibility of conduction of annual sports activities. Facility of Indoor sports like carrom, Chess etc are also there.
6. IQAC takes an active lead to develop an environment conducive for Teaching learning and inculcating the spirit of research in the faculty and students. Guidance regarding writing of research paper, Preparation of Projects is regularly provided to the faculty. Measures for development of skills of the staff and personality development of students are adopted on regular basis. IQAC also collects Feedback from stakeholders and action plan is adopted accordingly under the guidance of the Principal.
7. Committees like Anti Ragging, Discipline committee help in the maintenance of proper atmosphere in the college.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Keeping in view the mission and vision of the institution the faculty and students of the college devote themselves in various activities. Being the only Government college of the block it is the duty of the institution to excel in education and set an example before the society. Majority of the students come from rural and low economic background who are often the first persons to avail higher education in their families. Hence college feels a need for their all round development by incorporating extracurricular

activities, sports and extension activities for overall development of their personalities making them confident and responsible citizens of the society.

As a result of constant motivation the students of our college are now actively and voluntarily participating in voter awareness program (under sweep), Cleanliness drives, Women Empowerment Programmes, Legal Awareness Programmes, Health awareness rallies and programs on AIDS and Prohibition of Drugs, Tobacco and Liquor, Blood Donation as well as Skill development programs.

The college has the following **Perspective/Strategic Plan** :

- To equip all the classes with ICT facilities and establishment of smart class rooms.
- Establishment of fully automated library.

- To develop fully Wi-Fi campus with advanced Computer laboratory for students and faculty.
- Extension of existing main building to start more UG and PG courses in future to make our college PG College. Currently we are running shortage of class rooms.
- Construction of seminar Hall
- Up gradation of science laboratories .
- To inculcate proper skill so that students get easy placements or became entrepreneurs.
- To make well developed counselling cell, Placement Cell and Career guidance cell.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Ours is a government institution and its organizational structure, management and governance comes under rules and regulation laid down by State Government. In the administrative setup the Principal of the college is at the apex who is overall in charge of the college matters like financial transactions (functioning as Drawing Disbursing Officer), administrative, academic activities etc. The Principal executes all the guidelines and instructions received from the University and Department from time to time and provides leadership in all the affairs of the college. He is the connecting link between the college and the Department and the University and provides all the information and reports required from the institution to the higher authorities. The principal is assisted by Heads/coordinator of various departments on the Academic front, librarian, office staff, Temporary staff and janbhagidhari funded staff. The departments are mostly single faculty except Hindi Dept which has 2 faculties. Hindi and Political Science have sanctioned Post of Professor, and other Departments have Posts of Asst. Professors. There are a total of 5 Assistant Professors including the Principal. Science Departments have 4 Posts of Lab Technician and 4 Posts of Lab Attendant. Similarly sports activities were conducted by Professor In Charge of Sports as we did not have a sports officer sports officer .. The Library is headed by a Librarian, supported by a Book lifter. Various committees look after the Academic and co-curricular activities of the college which are constituted each year at the beginning of academic session. The committees acts as an advisory to the principle. The Administrative staff of the College consists of Assistant Grade II (1 Post) and Assistant Grade III (2 Post), Peons (2 Posts) and Farrash (1 Post),Sweeper(1 Post) and Chaukidaar (1 Post)

Guest Faculty are appointed against the vacant posts as per Govt. rules so that the conduction of classes is not affected.

The Administrative setup of the institution ensures the effective and efficient conduction of academic and extracurricular activities in accordance with institutional policies. I.Q.A.C and the Various committees, Red Ribbon Club, N.S.S, Internal Grievance Cell, Anti Ragging Committee, CASH etc ensure the timely fulfillment of their objectives

The Appointment, Service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants commission) and Chhattisgarh government. The Appointments of the Janbhagidaari Committees are done by as per rules.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As the College is Government institution, only government welfare schemes are applicable for the teaching and non-teaching staff of the institution. The State Government has framed many acts/rules & regulation for effective welfare measures for their employees and these rules are amended/updated from time to time. All the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures include: Civil Service Conduct rules, Anukampa Niyukti, Chhattisgarh Pay Revision Rules, Rules for Various Allowances, Chhattisgarh Civil Service Medical Reimbursement Rule, Travelling Allowances, Family Benefit Rules Chhattisgarh Civil Service (Leave) Rule 2010, Chhattisgarh Civil Service (Promotion) Rule 2003, Chhattisgarh State (Retirement) Act 2012, Chhattisgarh State (Pension) Rules and Contributor Pension scheme (CPS) for employees appointed after 2004 .

Allowances: Dearness Allowance, House Rent Allowance, Washing Allowance (Only For Class IV), Medical Allowance (Only for Class III & IV Optional), Medical Reimbursement, Festival Advances for Class III & IV Employees, Pension & Family Pension

Leaves: Casual Leave (13 Days), Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year for Teaching staff and 30 days per year for non teaching staff), Maternity Leave(6 Months) Paternity

Leave(15 Days), Study Leave (max 2 Years),Teacher Fellowship (for Teaching Staff) and Summer/Winter Vacation (for Teaching Staff)

Remuneration: Honorarium for centre superintendent, Invigilation, evaluation, paper setting and as external examiner and supporting office staff have given as per university rules.

Salary: The teaching staff and administration staff (Principal, Librarian and Sport Officer) receives salary from the CG State Government, according to the seventh pay scale of the University Grant Commission. The Teaching staff can also avail Teacher Fellowship of UGC to pursue research and the CG State Government and the college authorities give them full support. The non-teaching is also receiving seventh pay scale and promotion benefits as per the CG State Government employees of the other departments

Pension and Family Pension schemes are there for the employees appointed before 2004 and Contributory Pension Scheme (CPS) are given for employees appointed after 2004. Anukampa Niyukti is given to a member of the family of an employee who dies in harness as per CG State Government Rules. Salary advances are given to the needy staff. Free uniforms / allowance are provided for Class IV employees.

Other effective Welfare measures: Child Care leaves (730 days) under special condition as per CG State Government Rules, Allotment of Government Quarter on request and availability, and Gratuity (only for employee appointed before 2004).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	1

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 6.38

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	1	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Yes, Annual Self Assessment Proforma based on the directives of UGC has been prepared by the Department of Higher Education of Chhattisgarh Government and has formally been introduced as per the

orders of the Commissioner. The College has Performance Based Appraisal System (PBAS) for teaching and non-teaching staff. They fill up a self assessment form that has the details of their performance during a session every year. The committee comprising of few senior assistant professors then assesses the performance of the faculty member and reports to the Principal. The Principal herself also monitors day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency. The Principal takes steps to improve the faculty on the basis of his review and evaluation. Based on the performance of the professors and the staff the Principal constitutes committees for the efficient working of the administrative staff and increase the efficiency of the teachers for the smooth running of the college.

The Confidential Report along with PBAS form on the year-wise forms are then forwarded by the Principal with his report to the Directorate of Higher Education. The Higher authorities enter their own observations which are helpful at the time of promotion and career advancements and If there is any adverse comment against any teacher, it is communicated to him/her. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution This system helped in motivating faculty and staff for conscious efforts to improve their performance and maintaining a healthy competitive atmosphere in the institution.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

In the financial matter the college is subservient to the rules of the government. Financial audit is mandatory and account of the college audited by Competent authorities.

Departmental Audit was conducted for the period 9/2014 to 2/2019.

Account of Janbhagidari samiti (Pool of money collected by every students who get enrolled in the college) audited annually by the chartered account. Janbhagidaari fund is a handy fund to meet the immediate needs of the institution. Proposal of Major expenses is passed in the meeting of the committee and then the expenditure is done and finally audited by C.A.Janbhagidari Account Period from 1.4. 2016 to 31.3 2016, 1.4. 2017 to 31.3 2018 , 1.4. 2018 to 28.2. 2019 ,1.3.2019 to 31.3.2019 , 1.4.2019-31.3.2020.1.4.2020 to 31.3.21 audited by Chartered account till date 02.03.2019.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal /DDO ensures that the fund is utilized for the specific purpose for which it has been obtained. The Principal monitors and supervises the mobilization of funds. On receipt of any fund, it is recorded Head wise concerned registers. The Principal in consultation with the Purchase Committee/concerned department follows the formalities for utilisation of fund. Quotations are called and then following the required formalities Supply/Work Order is given to the vendor for purchase of any material. The payments are made online through Treasury or offline through cheques or cash if necessary. Concerned departments are consulted with for optimal utilisation of resources and protocols are followed for utilisation of resources in the labs and library.

The major sources of receipts/funding for the institution are as follows:

Allotments from the state government.

Development fee collected from the students (Janbhagidari fund).

The allotment from state government comprises salary for staff and development of college infrastructure (and other expenses) under specific head for which purpose they are granted.

In addition to this there is corpus of fund collected from the students who gets admission in the college. This fund is known as Janbhagidari fund. This amount is used for miscellaneous needs of college like library development, installation of Fire extinguisher and CCTV camera, contingency expenses , maintenance of washrooms etc.

Moreover college has shortage of staff therefore hiring of staff is also done by janbhagidari samati and their salary provided from janbhagidari fund

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC was established in 2015. The cell has the responsibility to monitor the all activities going in the college. However, since the inception of college its various committees have been working for the quality enhancement of the college. These committees have been looking at various facets of the college viz. academic, extra-curricular, administrative, extension services and financial aspects under guidance of IQAC. So under IQAC following 2 Initiatives need special mention:-

1.IQAC Monitors the quality of the institution processes and Implements quality initiatives, including ICT facilities to improve the quality of teaching learning.IQAC takes the lead with full spirit implementing quality measures in line with the Vision and Mission of the institution.

2. IQAC regularly collects feedback from students,Alumini and stakeholders for understanding their need and improve the facility for better student centric learning.

The IQAC keeps in touch with all committees and monitors their functioning.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC cell comprises faculty members of different departments, students and respected citizen of this locality.

Incremental improvement in during last five years as follows:

- 1.Since inception college started with 115 students but now it has more than 700 students.
2. The Result has improved gradually during last five years from 2015-2016 to 2019-2020.
- 3.Opening of postgraduate programme in Pol. Sc and Graduate Programmes –B.COM,PGDCA and DCA.
- 4.Efforts and Initiatives have been taken by IQAC for the Expansion of the infrastructure which has resulted in starting of construction of Boundary Wall from Vidhayak Nidhi and 2 Bathrooms have

been constructed by P.W.D . Green boards have been set up in 09 classrooms, fire extinguisher fixed up for safety purpose.We have also now got Wi-Fi campus and our Functional NSS unit.

Apart from academics, college organizes cultural and sports competitions every year.

The IQAC organizes regular meetings with all stakeholders/committees to work upon improvement in the college.

A Special gardens with about 70 fruiting trees has been established in the college.

Community engagement of the students and awareness drives are organized in various areas like skill development, domestic violence, legal literacy, Health and hygiene, vaccination, Deaddiction/ no smoking/ HIV and other disease eradication ,Campaign, Traffic awareness, Cleanliness campaign, environmental awarenee etc.

The following examples of the college adopted to facilitate teaching learning process:

1. Use of latest technology along with conventional teaching.

.Maximum students of this college come from poor economic background. This college located in tribal area where significant numbers of tribal people is illiterate. In order to bring them to main

stream only good education is way. Thus the IQAC instruct the faculty member to encourage the students to use technology, online study platform for their learning and competitive exam preparation.

2.Those students enrolled in this college come from a background with poor schooling. They have very less command over English and on subject fundamentals. In order to understand the class lecture they will have to know some basics. On this area they are lacking. So on the recommendations of IQAC the faculty member provide special class to students to build their fundamentals and understand the lecture at ease.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality intitatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The College provides a safe environment of educational experience for all the students Girls and Boys alike by taking steps to address gender equity measures in the campus. The College aims at ensuring gender equality and providing an environment where girls and boys can study together with a sense of personal security and dignity .

Safety and Security: -

To ensure the safety and security of the students CCTV cameras has been installed at the entrance and every corner of the building blocks of the college. This helps surveillance on the activities of the students and also to curb incidents of indiscipline in the campus. CASH Committee Banner is also displayed in the college

Counselling: -

To make the college campus gender friendly and as per the directives of the UGC, the college has constituted the following Committees :-

1. **Committee against Sexual Harassment (CASH)** Committee for protection of rights of women at workplace and institution. The Girls can report their grievance against any form of discrimination or sexual harassment in the campus,.
2. **Internal Complaints Committee** – This committee has been formed to address the issues of complaints related to the cleanliness, facilities and issues pertaining to the college.
3. **Girls Common Room Committee:** - Girls Common Room facility is available for the girl students in the college. A Committee has been formed to look after the Girls Common Room. The Committee looks into the cleanliness and maintenance of the Common Room.
4. There is also an **Anti Ragging Committee** in the college which deals with the cases of ragging, if any in the college. The Committee also ensures that no student is harassed in the campus.

The gender equity in the college is also visible in the equal opportunities given to both girl and boy students in all the Literary, Cultural and Sports activities that are organized in the college. It is mandatory to give representation to a women representative in any one of the post of the Students Council in case of Elections.

These Committees comprise of 2-3 Professors and are committed to ensure gender equality in the college.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The College is committed to ensure environment sustainability and management and disposal of waste in the campus keeping this objective in mind. The disposal of wastes is managed with the aim to reduce, reuse and recycle wastes to reduce its impact on the environment.

Solid Waste Management: The solid wastes like plastics, cartoons, glass, rubber material, wrappings are collected in the dust bins in the various corners of the campus. These waste materials are then transferred to the Municipal Corporation Waste Collection unit which is then recycled, reduced accordingly.

The college also encourages practices like double sided printing to economize use of paper and reduce the wastage of paper.

General use area like the main corridor has accessible bins, for cans, bottles and general non-recyclable

waste materials too. It is also ensured that there is no accumulator of wastes in any portion of the campus. The biodegradable solid wastes like food wastes, agricultural wastes are dumped in the pit made for this purpose in the backyard for making compost. The metal, electrical wastes like bulbs, tube lights are collected and disposed through Rag pickers too. The college insists the staff and students to put forth a reasonable effort to maximise the reuse and recycling and minimise the amount of waste that is destined for disposal. The support staffs are also asked to segregate the recyclable materials to reduce the waste on campus. Efforts are also made to reuse the materials like furniture and equipments. The college also encourages minimize printed matter in favour of electronic/digital documents, sending bulletins and brochures electronically rather than printed and distributed.

Liquid Waste Management: The college insists on minimal wastage of water. The water from the washing place is diverted to the plants in the garden. The wet food wastes are disposed off through the waste management agency of the municipality.

E-Waste Management: The e-Wastes are collected and planned to be disposed to the proper agency which is being worked out by the State Government and the Municipal Corporation :

Waste Water Reuse : The waste water from washroom sinks is directed to water the plants at different points thereby economizing the use of water .

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(within 500 words).

Response:

The institution is committed to the development of the constitutional values of tolerance and harmony transcending cultural, regional, linguistic, communal, socioeconomic and other diversities. It strives to provide a congenial atmosphere in the institution thereby motivating the young rural youth to live in harmony with their fellow students despite all diversities. The attribute of co-existence and cooperation thus developed helps bring about socio-economic development of the society. There is a morning assembly followed by a few yoga exercises, important announcements and the practice of the 'thought of the day' by the students. This ensures the fitness of both body and mind at the beginning of the day. Important days are also celebrated and deliberated in these assemblies reflecting communal and religious harmony. Various competitions like Dance, Quiz, Mehendi, Rangoli, Hairstyling, Elocution, Drama etc. throughout the year also promote a spirit of unity amongst the students.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The students and the staff get equal and fair treatment irrespective of their caste, color, creed, gender, religion and ethnicity. The college ensures that every individual is provided with equal opportunities. Everyone has the liberty of thought, expression, belief, faith and religion. The dignity, unity and integrity of the institution is primarily important objective for all. The college organizes regular programmes on Human Rights and Duties of Citizens. The students are made aware of the rich cultural heritage of the country, its constitution and Rights and Duties of Indian citizens. The students are sensitized to the constitutional obligations by :-

1. Organization of Human Rights day every year in which there are talks of experts and discussions.
2. Organization of Seminars and Workshops - A one day seminar was also organized in the college during the Principalship of Dr M.P Gupta during the session 2016-17 on 19.11.2016 with Mr G.S Verma, Deputy Secretary, Human Rights Commission, Raipur as the Chief Guest and Speaker and Dr Subhadra Rathore as Guest of Honour. Many students and Participants from academic arena formed a part of the seminar.
3. Organization of various SVEEP Programmes for voter awareness amongst the students.
4. Celebration of Samvidhan Diwas in the Institution.

The Employees are sensitized towards the Constitutional obligations by ensuring the punctuality and accountability in all the delivery of their duties. Various committees comprising of Teaching faculty, Technical and Non Technical Staff and office staff are formed to ensure the proper conduction of various activities.

In this way the students and Employees both are made aware of their duties and Constitutional obligations so that they can give their 100 % to the Institution and its objectives.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college organizes various activities relating to national festivals, birth/death anniversaries of the great Indian personalities and Commemoration of great incidents to create awareness amongst students. Students actively participate in activities like Essay competition, rangoli, debate, quiz etc. Some programs and Days celebrated in the institution are as follows:-

World Population Day- 11th July

Kargil Diwas -26th of July

Teachers Day (Dr. Sarvepalli Radhakrishnan)- 05 September

World Peace Day- 21st September

N.S.S Day- 24th September

Gandhi Jayanti (Mohandas Gandhi) -02 October

World Food Day-16th October

National Solidarity Day-20th October

World U.N Day- 24th October

Children Day (Pandit Jawahar Lal Nehru) - 14 November

Aids Day- 1st Dec

Human Rights Day- 10th December

National Youth Day (Swami Vivekananda) – 12th January

World Leprosy Day- 30th January

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

1. Title of the Practice

“ Pratibha Samman”

2. Objectives of the Practice

This practice is a recognition of the dedicated efforts of students who strive to give their best in the college. These students who have performed extra ordinarily in the Annual /Semester Exams get encouragement from the college by giving them due recognition in the form of certificates and Mementos, thereby motivating them to perform better in the future. This is also a motivating factor to keep the students goal oriented and prevent them from distraction. Other students are also motivated to improve their academic performance.

3. The Context

Ours is a college having students hailing from mostly rural areas having low literacy rate. Felicitation of students coming from this background is a matter of pride for the family members, thereby motivating other students of the society to improve their performance. This consequently leads to the improvement in the literacy rate of the society.

Challenging issues that needed to be addressed for implementation of this practice were making good books available to the students, providing them access to internet and online resources and keeping them updated with the latest development in their subjects.

4. The Practice

The toppers of the college in different classes in different faculties are identified from the result Booklet provided by the PT. R.S.S University, Raipur. The achievement of these students is recognized in the Annual gathering whereby they are rewarded by giving Blazer, Certificate and Memento. This practice has a positive impact on other students who are thereby motivated to perform better.

These students are also nominated as President, Vice President, Secretary and Joint Secretary , Class Representatives in the College Union as per the University Guidelines for Nominations.

5. Evidence of Success

The Result of the college has shown that there is a constant improvement in the performance of the students in the past three years. The students have become more conscious and aware of concurrent issues, extension of govt schemes to the public and there has been an improvement in Female Literacy, evident in the increasing number of girl admissions in different classes.

6. Problems Encountered and Resources Required

There are no problems encountered in this practice as only the Toppers are chosen for the felicitation.

The purchase of Blazers, Certificates and Mementos is done from Janbhagidaari Fund, hence funding of the practice or resources also poses no problem.

Best Practice 2

1. Title of the Practice

This title should capture the keywords that describe the practice.

“ Special Classes for Slow Learners ”

2. Objectives of the Practice

There are many students in each class who have slow grasping capacity and who face problems in understanding the lectures in the classes. Due to lack of assimilating capacity, these students are poor performers in academics and are unable to express themselves. On account of lack of basic computer literacy they are also unable to get updated information about their subjects.

This practice lends a supportive hand to slow learners to help them to perform better and come at par with other students.

The underlying principle behind this practice is that personal individual attention helps in learning, thereby leading to better outcomes.

3. The Context

The challenging issues that needed to be addressed in designing this practice was availability of Classrooms for conduction of these special classes as we have only 13 classrooms and have to conduct regular classes for three faculties of Science, Arts and Commerce in addition to 2 Post graduate classes in Political Science and Hindi . This issue was resolved by taking these classes after the regular classes were over.

4. The Practice

Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

One period slot for each class was fixed for these Special classes for slow learners everyday in the Time Table. The slow learners were identified by corresponding teachers for different subjects. A separate Time Table was prepared for these classes as to who will take the class on different days. Slow learners were counselled and motivated to attend these classes in different subjects. Special efforts were made to make these classes interesting to attract the attendance of students.

5. Evidence of Success

The Results showed a constant upward trend as a result of this practice.

Subject Knowledge was imparted by repetition of important Topics , Practical demonstrations , You tube etc.

The communication skills of these slow learners improved consequent to the special lectures held for grammar in Hindi and English. The students became more confident. The writing skills of these students also showed improvement cause they were guided and given practice for writing answers in desired format.

The students were also given knowledge about basic Computer Literacy and taught to browse Internet to consult and use open resources.

The learning capacity of each child is different and slow learners need more attention to assimilate the same topic compared to normal students. These results indicate that given personal attention to students in small interactive groups, leads to better performance and overall development of the slow learners.

6. Problems Encountered and Resources Required

The problems encountered in implementing this practice was the retention of students for these classes .As these classes had to be conducted in the last periods, the students had the tendency to quit and we faced problem of low attendance for these classes. This issue was resolved by constant counseling of the students for making them realize the benefits of these classes.

The Regular Teachers and the Guest Faculty were requested to take their scheduled number of Tutorial/ Special classes for this practice, free of cost for the benefit of slow learners, hence no Financial burden accrued to the institution.

7. Notes (Optional)

Please add any other information that may be relevant for adopting/ implementing the Best Practice in other Institutions (in about 150 words).

Any other information regarding Institutional Values and Best Practices which the university would like to include.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Ours is an Institution situated in a rural area with a majority of population belonging to Reserved category. The students of this category not only get a big exposure for the development of their potential but also an opportunity to educate themselves and prepare themselves for Future Employment, Chhattisgarh being primarily a tribal state, with almost half of its population comprising of OBC, our college justifies its vision and mission in empowering the rural youth to prepare themselves for future challenges in life.

In the Past few years the number of Admissions in reserved category has increased from from 551/597 (92.29%) in 2016-17 to 851/902 (94.34%) in 2020-21.

The admission of girl candidates has also increased consecutively over the years from 269 in 2016-17, 411 in 2017-18,492 in 2018-19,485 in 2019-20,540 in 2020-21 showing an overall increase of 101% in the last 5 years showing a tremendous rise in female literacy.

These students are equipped with not only academic skills but also soft skills like communication skills, computing skills and creative skills. Overall persona of the students undergo transformation and development in the course of all these activities. Special classes are also provided to slow learners to help them academically and motivation is also provided to toppers in the form of cash rewards.

5. CONCLUSION

Additional Information :

An Enclosed campus is a prerequisite for safety and security of students,hence we had been trying to get it constructed.An Alumini of the college - Mr Shivratana Sharma - M.L.A Bhatapara constituency was kind enough to donate Rs 1000000 (10 lakhs) from Vidhayak Nidhi for the purpose and nearly half of the campus is now secured.M.L.A has consented to give further grant to complete the job.

Concluding Remarks :

The strength of the college is continuously increasing ,so is the demand for books .So Library Automation is our priority and we intend to purchase SOUL Software for Library automation.

There is a lack of Classrooms and the proposal has been accepted and P.W.D officials have started the process of taking measurements and all.

Since the nearest Govt. College is about 14 Kms away from Simga and there is a heavy demand from the students for starting P.G classes in Science subjects and Commerce,we are planning to send proposal to the Dept. of higher education for opening P.G courses in these subjects.P.G classes in subjects like Sociology,History and Economics will also offer a wide choice to the students for higher education.

Boys and Girls come from nearby villages to study in our college and so commuting is also an issue.Opening of Hostel for students will help solve this problem.

We wish to see our Institution as a centre to impart quality education to rural folks, to make them skillful and economically independent and responsible citizens of the country.